

## **Motions Adopted by SBIC at May 31, 2017 Meeting**

- A. Contractor or Subrecipient Relationship Determination Checklist**
- B. Pre-Award Risk Assessment tool**
- C. Subrecipient Monitoring Guide**
- D. Subrecipient Agreement Template**

The State Board of Internal Control (SBIC) adopts the Contractor or Subrecipient Relationship Determination Checklist, the Pre-Award Risk Assessment tool, the Subrecipient Monitoring Guide, and the Subrecipient Agreement Template, as presented by the Federal Grant Compliance Workgroup, as standard tools and guidelines in the internal control process in accordance with 2 CFR 200.330 and 200.331. BFM will make these tools available electronically. Unless specific alternative forms are allowed by the SBIC, all state agencies, as defined by SDCL 1-56-1, shall use these tools for all new agreements or contracts entered into on or after July 1, 2017 that are funded with federal funds. The SBIC may approve use of an alternative form by a state agency if the agency demonstrates that the alternative form complies with 2 CFR 200. Any state agency that is required in writing by a federal awarding agency, as defined by 2 CFR 200.37, to use forms or tools other than then these, is awarded an automatic exemption from using them for the purpose of that grant. However, the state agency must maintain documentation of the requirements of the federal awarding agency.

## **Motions to Approve Requests for Use of Alternative Forms**

The State Board of Internal Control (SBIC) approves the request of the Department of Social Service to use an alternative form for the Contractor or Subrecipient Relationship Determination Checklist, the request of the Department of Health to use an alternative form for the Pre-Award Risk Assessment Tool, and the request of the Department of Public Safety to use an alternative form for the Subrecipient Agreement Template for Homeland Security and Highway Safety grants. The alternative forms may be used by these agencies as their standard tools in the internal control process in complying with 2 CFR 200 for agreements or contracts entered into on or before June 30, 2018.

The State Board of Internal Control (SBIC) accepts the South Dakota Board of Regent's FDP alternative forms for the Contractor or Subrecipient Relationship Determination Checklist, Pre-Award Risk Assessment tool, and Subrecipient Agreement Template, as their standard tools in the internal control process in complying with 2 CFR 200.330 and 200.331.