

SECRETARY OF STATE

31 SECRETARY OF STATE

MISSION:

To promote the efficient operation of state government through the efficacious performance of statutory 'secretarial duties'; to provide leadership and assistance in federal, state, and local elections; to accurately and efficiently administer the corporation and Uniform Commercial Code (UCC) functions prescribed by South Dakota law; to provide efficient and accurate operations in the filing and recording of all public state documents; to promote the uniformity of election procedures through rule-making; to make legislative recommendations on election laws to the State Legislature; to implement the Federal Motor Voter Act in the most efficient way; to continue to modernize the operations of the entire office; and, to effectively perform all other duties and responsibilities of the Secretary of State as required by the South Dakota Constitution and state statutes.

LEGAL CITATION: South Dakota Constitution, Article III, Section 8; Article IV, Section 7; Article IV, Section 8, and Article XVI, Section 3. General duties, SDCL Chapter 1-8. Other duties, SDCL Titles 12 (elections) and 47 (corporations), SDCL chapters 1-26, 1-32, 2-1, 2-2, 2-7, 2-12, 2-13, 2-15, 3-1A, 3-5, 4-1, 4-11, 4-12, 6-8, 6-10, 7-4, 9-41A, 15-7, 18-1, 23-7, 37-6, 38-8, 43-27, 43-44, 44-7, 46-18, 49-19, 49-33, 49-34, 49-35, 49-36, 50-6A, and 57-35 through 57-39. The Office of the Secretary of State is also frequently cited as the filing jurisdiction for certain appointments, oaths, and bonds.

	ACTUAL FY 2006	ACTUAL FY 2007	BUDGETED FY 2008	REQUESTED FY 2009	GOVERNOR'S RECOMMENDED FY 2009	RECOMMENDED INC/(DEC) FY 2009
FUNDING SOURCE:						
General Funds	\$ 904,929	\$ 922,696	\$ 956,710	\$ 956,710	\$ 974,260	\$ 17,550
Federal Funds	5,053,793	705,155	3,190,564	3,190,564	3,191,927	1,363
Other Funds	116,422	231,220	266,540	266,540	270,394	3,854
Total	\$ 6,075,144	\$ 1,859,071	\$ 4,413,814	\$ 4,413,814	\$ 4,436,581	\$ 22,767
EXPENDITURE DETAIL:						
Personal Services	\$ 768,361	\$ 809,542	\$ 842,258	\$ 842,258	\$ 865,025	\$ 22,767
Operating Expenses	5,306,783	1,049,529	3,571,556	3,571,556	3,571,556	0
Total	\$ 6,075,144	\$ 1,859,071	\$ 4,413,814	\$ 4,413,814	\$ 4,436,581	\$ 22,767
Staffing Level FTE:	14.9	15.0	15.3	15.3	15.3	0.0

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Rising above your expectation with excellent customer service through friendly, knowledgeable and responsive personal assistance.

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	ACTUAL FY 2006	ACTUAL FY 2007	ESTIMATED FY 2008	ESTIMATED FY 2009
REVENUES				
Notaries Public	73,505	70,375	70,000	70,000
Voter Registration Lists	17,950	25,125	20,000	20,000
Pistol Permits	87,459	88,065	88,000	88,000
Domestic Corporations	1,598,600	1,911,788	1,910,000	1,910,000
Foreign Corporations	1,251,499	1,212,988	1,210,000	1,210,000
Business Name Registration (online only)	26,740	35,000	35,000	35,000
Trademark Registrations	54,870	69,400	69,000	69,000
Uniform Commercial Code	1,022,679	975,416	975,000	975,000
Photocopy Fees	71,204	70,307	70,000	70,000
Miscellaneous	58,586	34,796	34,000	34,000
Total	4,263,092	4,493,260	4,481,000	4,481,000

PERFORMANCE INDICATORS

DOMESTIC/FOREIGN:

Corporations in File	26,657/10,897	26,737/11,039	26,800/11,100	27,000/11,200
Limited Partnerships in File	1,499/478	1,555/482	1,580/485	1,660/500
Limited Liability Companies in File	8,936/2,086	10,688/2,479	11,300/2,900	12,000/1,600
Limited Liability Partnerships in File	728/69	772/75	800/80	850/90
New Corporations	1,861/1,056	1,718/1,096	1,800/1,000	1,700/1000
New Limited Partnerships	82/43	73/29	85/35	90/40
New Limited Liability Companies	2,164/543	2,539/576	2,600/600	2,700/700
New Limited Liability Partnerships	87/15	98/13	100/15	110/20
Corporations Annual Reports	49,395	51,790	54,000	56,000
UCC I Statements	27,758	26,026	27,000	29,000
UCC II Search	2,898	2,743	2,900	3,000
UCC III Continuation/Amendment/Assignment	18,365	23,399	24,000	25,000
UCC III Terminations	17,841	21,513	22,000	23,000
Effective Financing Statements (EFS)	11,118	4,875	5,000	5,500
Dakota Fast File Registrants	639	667	700	700
Trademark Registration	528	662	600	600
Pistol Permits	12,540	12,692	12,700	12,700
Notary Commissions	2,913	2,801	2,500	2,500
Financial Information Statement	344	500	200	200
Statewide Campaign Finance Report	588	500	500	500
Statewide Initiative and Referendum Petitions	9	0	5	0
Voter Registration List	28	30	35	30