

SECRETARY OF STATE

31 SECRETARY OF STATE

MISSION:

To promote the efficient operation of state government through the efficacious performance of statutory 'secretarial duties'; to provide leadership and assistance in federal, state, and local elections; to accurately and efficiently administer the corporation and Uniform Commercial Code (UCC) functions prescribed by South Dakota law; to provide efficient and accurate operations in the filing and recording of all public state documents; to promote the uniformity of election procedures through rule-making; to make legislative recommendations on election laws to the State Legislature; to implement the Federal Motor Voter Act in the most efficient way; to continue to modernize the operations of the entire office; and, to effectively perform all other duties and responsibilities of the Secretary of State as required by the South Dakota Constitution and state statutes.

LEGAL CITATION: South Dakota Constitution, Article III, Section 8; Article IV, Section 7; Article IV, Section 8, and Article XVI, Section 3. General duties, SDCL Chapter 1-8. Other duties, SDCL Titles 12 (elections) and 47 (corporations), SDCL chapters 1-26, 1-32, 2-1, 2-2, 2-7, 2-12, 2-13, 2-15, 3-1A, 3-5, 4-1, 4-11, 4-12, 6-8, 6-10, 7-4, 9-41A, 15-7, 18-1, 23-7, 37-6, 38-8, 43-27, 43-44, 44-7, 46-18, 49-19, 49-33, 49-34, 49-35, 49-36, 50-6A, and 57-35 through 57-39. The Office of the Secretary of State is also frequently cited as the filing jurisdiction for certain appointments, oaths, and bonds.

	ACTUAL FY 2007	ACTUAL FY 2008	BUDGETED FY 2009	REQUESTED FY 2010	GOVERNOR'S RECOMMENDED FY 2010	RECOMMENDED INC/(DEC) FY 2010
FUNDING SOURCE:						
General Funds	\$ 922,696	\$ 953,001	\$ 977,219	\$ 977,219	\$ 987,386	\$ 10,167
Federal Funds	705,155	476,240	3,192,149	3,130,575	3,131,386	(60,763)
Other Funds	231,220	263,016	271,014	453,973	456,136	185,122
Total	\$ 1,859,071	\$ 1,692,257	\$ 4,440,382	\$ 4,561,767	\$ 4,574,908	\$ 134,526
EXPENDITURE DETAIL:						
Personal Services	\$ 809,542	\$ 839,941	\$ 868,826	\$ 872,506	\$ 885,647	\$ 16,821
Operating Expenses	1,049,529	852,316	3,571,556	3,689,261	3,689,261	117,705
Total	\$ 1,859,071	\$ 1,692,257	\$ 4,440,382	\$ 4,561,767	\$ 4,574,908	\$ 134,526
Staffing Level FTE:	15.0	15.0	15.3	15.3	15.3	0.0

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Rising above your expectation with excellent customer service through friendly, knowledgeable and responsive personal assistance.

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	ACTUAL FY 2007	ACTUAL FY 2008	ESTIMATED FY 2009	ESTIMATED FY 2010
REVENUES				
Notaries Public	70,375	69,300	70,000	84,000
Voter Registration Lists	25,125	11,500	25,000	12,000
Pistol Permits	88,065	90,648	98,100	103,000
Domestic Corporations	1,911,788	1,939,112	2,069,429	2,675,546
Foreign Corporations	1,212,988	1,212,797	1,230,072	1,664,032
Business Name Registration (online only)	35,000	38,850	32,000	34,000
Trademark Registrations	69,400	51,600	65,000	80,500
Uniform Commercial Code	975,416	972,873	975,000	1,050,000
Photocopy Fees	70,307	56,974	55,000	55,000
Miscellaneous	34,796	32,579	36,000	98,000
Total	4,493,260	4,476,233	4,655,601	5,856,078

PERFORMANCE INDICATORS

DOMESTIC/FOREIGN:

Corporations in File	26,737/11,039	27,087/11,110	27,500/11,200	28,000/11,200
Limited Partnerships in File	1,555/482	1,622/486	1,700/500	1,800/500
Limited Liability Companies in File	10,688/2,479	12,597/2,754	14,800/3,050	17,400/3,400
Limited Liability Partnerships in File	772/75	801/84	830/95	860/105
New Corporations	1,718/1,096	1,648/1,017	1,700/1,000	1,700/1,000
New Limited Partnerships	73/29	91/27	115/30	140/30
New Limited Liability Companies	2,539/576	2,702/536	2,875/550	3,060/550
New Limited Liability Partnerships	98/13	82/12	90/15	90/15
Corporations Annual Reports	51,790	54,867	58,214	62,015
UCC I Statements	26,026	27,864	28,000	28,000
UCC II Search	2,743	2,706	2,800	2,900
UCC III Continuation/Amendment/Assignment	23,399	18,228	20,000	20,000
UCC III Terminations	21,513	20,810	21,000	21,000
Effective Financing Statements (EFS)	4,875	7,529	8,000	8,000
Dakota Fast File Registrants	667	1,400	1,475	1,550
Trademark Registration	662	617	650	700
Pistol Permits	12,692	13,054	14,300	15,000
Notary Commissions	2,801	2,817	2,800	2,800
Financial Information Statement	500	306	500	300
Statewide Campaign Finance Report	500	800	1,000	800
Statewide Initiative and Referendum Petitions	0	3	0	3
Voter Registration List	30	32	35	35