

SECRETARY OF STATE

31 SECRETARY OF STATE

MISSION:

To promote the efficient operation of state government through the efficacious performance of statutory 'secretarial duties'; to provide leadership and assistance in federal, state, and local elections; to accurately and efficiently administer the corporation and Uniform Commercial Code (UCC) functions prescribed by South Dakota law; to provide efficient and accurate operations in the filing and recording of all public state documents; to promote the uniformity of election procedures through rule-making; to make legislative recommendations on election laws to the State Legislature; to implement the Federal Motor Voter Act in the most efficient way; to continue to modernize the operations of the entire office; and, to effectively perform all other duties and responsibilities of the Secretary of State as required by the South Dakota Constitution and state statutes.

LEGAL CITATION: South Dakota Constitution, Article III, Section 8; Article IV, Section 7; Article IV, Section 8, and Article XVI, Section 3. General duties, SDCL Chapter 1-8. Other duties, SDCL Titles 12 (elections) and 47 (corporations), SDCL chapters 1-26, 1-32, 2-1, 2-2, 2-7, 2-12, 2-13, 2-15, 3-1A, 3-5, 4-1, 4-11, 4-12, 6-8, 6-10, 7-4, 9-41A, 15-7, 18-1, 23-7, 37-6, 38-8, 43-27, 43-44, 44-7, 46-18, 49-19, 49-33, 49-34, 49-35, 49-36, 50-6A, and 57-35 through 57-39. The Office of the Secretary of State is also frequently cited as the filing jurisdiction for certain appointments, oaths, and bonds.

	ACTUAL FY 2008	ACTUAL FY 2009	BUDGETED FY 2010	REQUESTED FY 2011	GOVERNOR'S RECOMMENDED FY 2011	RECOMMENDED INC/(DEC) FY 2011
FUNDING SOURCE:						
General Funds	\$ 953,001	\$ 961,034	\$ 977,219	\$ 1,015,677	\$ 1,007,237	\$ 30,018
Federal Funds	476,240	990,959	3,130,575	3,130,575	3,130,575	0
Other Funds	263,016	239,494	453,973	453,973	453,940	(33)
Total	\$ 1,692,257	\$ 2,191,487	\$ 4,561,767	\$ 4,600,225	\$ 4,591,752	\$ 29,985
EXPENDITURE DETAIL:						
Personal Services	\$ 839,941	\$ 843,592	\$ 872,506	\$ 890,401	\$ 885,162	\$ 12,656
Operating Expenses	852,316	1,347,896	3,689,261	3,709,824	3,706,590	17,329
Total	\$ 1,692,257	\$ 2,191,487	\$ 4,561,767	\$ 4,600,225	\$ 4,591,752	\$ 29,985
Staffing Level FTE:	15.0	15.3	15.3	15.6	15.6	0.3

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Rising above your expectation with excellent customer service through friendly, knowledgeable and responsive personal assistance.

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	ACTUAL FY 2008	ACTUAL FY 2009	ESTIMATED FY 2010	ESTIMATED FY 2011
REVENUES				
Notaries Public	69,300	64,850	75,000	75,000
Voter Registration Lists	11,500	24,525	18,000	25,000
Pistol Permits	90,648	119,939	125,000	130,350
Domestic Corporations	1,939,112	1,904,457	2,589,127	2,693,447
Foreign Corporations	1,212,797	1,136,576	1,891,411	1,899,631
Business Name Registration (online only)	38,850	17,100	18,000	18,000
Trademark Registrations	51,600	48,700	62,500	68,750
Uniform Commercial Code	972,873	904,499	1,045,500	1,045,500
Photocopy Fees	56,974	60,113	125,000	125,000
Miscellaneous	32,579	25,272	25,000	25,000
Total	4,476,233	4,306,031	5,974,538	6,105,678

PERFORMANCE INDICATORS

DOMESTIC/FOREIGN:

Corporations in File	27,087/11,110	26,545/10,878	27,000/11,000	27,500/11,200
Limited Partnerships in File	1,622/486	1,722/492	1,800/500	1,900/500
Limited Liability Companies in File	12,597/2,754	13,722/2,904	15,600/3,200	17,400/3,400
Limited Liability Partnerships in File	801/84	809/82	830/90	860/90
New Corporations	1,648/1,017	1,332/926	1,400/1,000	1,500/1,000
New Limited Partnerships	91/27	115/26	125/30	135/30
New Limited Liability Companies	2,702/536	2,419/1,516	2,800/560	3,200/600
New Limited Liability Partnerships	82/12	74/9	90/10	105/15
Corporations Annual Reports	54,867	55,438	57,566	59,959
UCC I Statements	27,864	22,043	22,000	22,000
UCC II Search	2,706	2,883	2,800	2,800
UCC III Continuation/Amendment/Assignment	18,228	20,091	20,000	20,000
UCC III Terminations	20,810	18,906	18,900	18,900
Effective Financing Statements (EFS)	12,556	14,299	14,000	14,000
Dakota Fast File Registrants	1,400	1,475	1,550	1,550
Trademark Registration	617	477	500	550
Pistol Permits	13,054	17,052	17,750	18,500
Notary Commissions	2,817	2,326	2,500	2,500
Financial Interest Statement	306	156	300	165
Statewide Campaign Finance Report	800	247	1,090	250
Statewide Initiative and Referendum Petitions	3	1	3	1
Voter Registration List	32	28	35	30