

State of South Dakota
Enterprise Resource Planning System (ERP) Initiative
Pre-RFP Issuance FAQ

Background:

The State of South Dakota (State) is working towards the issuance of a Request for Proposal (RFP) for the acquisition and implementation of an ERP solution for Procurement, Finance, and Budget.

A Request for Information (RFI) was issued on 03/03/23 and responses were received by 04/06/23. During the period of 04/12/23 through 05/12/23 the state held demonstrations with interested software vendors. After completing the demonstration sessions, the state exited the RFI process as of 05/31/23, and began an RFP process, which brings with it the State's standard of conducting procurements in a way that is fair to all.

Jason Lutz will be serving as the Bureau of Finance and Management's vendor contact for the project. To ensure equity for all prospective bidders, all communications/questions/comments concerning the upcoming RFP should be emailed to Jason.Lutz@state.sd.us and ERP@state.sd.us. Communications submitted any other way will not be entertained. Respondents and their agents (including subcontractors, employees, consultants, or anyone else acting on their behalf) should not contact any other state employee regarding any of these matters during the RFP process.

Answers to Frequently Asked Questions:

1. Information Services Group has been retained by the State to guide the preparation of the RFP and requirements definition through the entire selection process.
 2. This RFP will be for both an ERP solution and the implementation services.
 - A separate RFP has already been issued project management services for the implementation phase of the project.
 - It is expected another RFP will be issued for independent verification and validation services at a later date.
 3. The RFP for ERP and Implementation Services is expected to be released in early August and will include details on the process to be followed.
 4. The response period is expected to be six (6) weeks.
 5. After a review period, the State may elect to request the highest ranked respondents to engage in a formal, scripted demonstration. These demonstrations are expected to occur in November and December of 2023.
 6. The State intends to make a selection by February of 2024.
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